

[Donor Name]
[Donor Address]

Date [Name of IRA Administrator] [IRA Administrator Address]

Re: Request for Charitable Distribution from IRA

Dear Sir or Madam:

Please accept this letter as my request to make a direct charitable distribution from my Individual Retirement Account # _____ .

Please issue a check in the amount of \$_____ payable to Boys & Girls Clubs of Carson, a 501(c)3 tax-exempt organization, EIN 33-0475452 and mail it to:

Boys & Girls Clubs of Carson
1950 E. 220th Street,
Suite #207 Carson, CA 90810

You may also reach BGCC with any transfer questions at npatel@bgccarson.org.

In your transmittal to BGCC, please include my name and address as the donor of record in connection with this transfer. Please copy me on your communication.

If you have any questions, I may be reached at _____.

Thank you for your assistance in this matter.

Sincerely, _____

Donor's Signature

Printed Name

Date